

APER

Annual Performance & Expenditure Report (APER)

2026

**2026 State Fiscal Year (SFY):
July 1, 2025 - June 30, 2026**

TLMPO

Tri-Lakes Metropolitan Planning Organization

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Non-Discrimination Statement

The Tri-Lakes Metropolitan Planning Organization (MPO) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the MPO does not discriminate on the basis of race, sex, color, age, national origin, religion, disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the MPO's programs and activities, as well as the MPO's hiring or employment practices.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audio tape and Braille, upon request. Free language assistance will be provided to persons of LEP upon request. Complaints of alleged discrimination and inquiries regarding the MPO's nondiscrimination policies should be directed to:

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Tri-Lakes Metropolitan Planning Organization
P.O. Box 6409
Hot Springs, AR 71902
501-525-7577, Voice/TTY 711
etiampati@wcapdd.org

Declaración de no discriminación

La Organización de Planificación Metropolitana de Tri-Lakes (MPO) cumple con todas las disposiciones de derechos civiles de los estatutos federales y las autoridades relacionadas que prohíben la discriminación en programas y actividades que reciben asistencia financiera federal. Por lo tanto, la MPO no discrimina por motivos de raza, sexo, color, edad, origen nacional, religión, discapacidad, dominio limitado del inglés (LEP) o estado de bajos ingresos en la admisión, acceso y tratamiento en los programas de la MPO y actividades, así como las prácticas de contratación o empleo de la MPO.

Este aviso está disponible del Coordinador de ADA/504/Título VI en letra grande, en cinta de audio y Braille, a pedido. Se proporcionará asistencia lingüística gratuita a las personas de LEP que lo soliciten. Las quejas de supuesta discriminación y las consultas sobre las políticas de no discriminación de la MPO deben dirigirse a:

Emmily Tiampati
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Acronyms

The following are some of the most commonly used metropolitan transportation planning acronyms, abbreviations, and initials.

3-C	Continuing, Cooperative, and Comprehensive
ADA	Americans With Disabilities Act
ALOP	Annual Listing of Obligated Projects
APER	Annual Performance and Expenditure Report
ARDOT	Arkansas Department of Transportation
CFR	Code of Federal Regulations
CHS	City of Hot Springs
FFY	Federal Fiscal Year, October 1 - September 30
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
HSATS	Hot Springs Area Transportation Study
HSIT	Hot Springs Intracity Transit
HSV	Hot Springs Village
LPA	Local Public Agency
LRTP	Long Range Transportation Plan
MPA	Metropolitan Planning Area
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
PM	Performance Measures
PPP	Public Participation Plan
PTASP	Public Transportation Agency Safety Plan
SFY	State Fiscal Year, July 1 - June 30
SHSP	Strategic Highway Safety Plan
SS4A	Safe Streets and Roads For All
STIP	Statewide Transportation Improvement Program
TAC	Technical Advisory Committee
TIP	Transportation Improvement Program
TLMPO	Tri-Lakes Metropolitan Planning Organization
UPWP	Unified Planning Work Program
USC	United States Code
WCAPDD	West Central Arkansas Planning & Development District



Definitions

Annual Performance & Expenditure Report (APER) ~ An APER is a document which reports on the performance of the activities programmed in a UPWP and implemented using federal funds.

Metropolitan Planning (PL) funds ~ The one percent of funds authorized under 23 U.S.C. 104(f) to carry out the provisions of 23 U.S.C. 134).¹

Metropolitan Planning Area (MPA) ~ The geographic area determined by agreement between the MPO for the area and the Governor, in which the metropolitan transportation planning process is carried out.²

Metropolitan Planning Organization (MPO) ~ The policy board of an organization created and designated to carry out the metropolitan transportation planning process.²

Unified Planning Work Program (UPWP) ~ A statement of work identifying the planning priorities and activities to be carried out within an MPA. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds.²

Work Program ~ A periodic statement of proposed work, covering no less than one year, and estimated costs that documents eligible activities to be undertaken by State DOTs and/or their subrecipients with FHWA planning and research funds.¹



Policy Board Meeting - May 2026 - Photo by Emmily Tiampati

¹ 23 CFR § 420.103 How does the FHWA define the terms used in this part?

² 23 CFR § 450.104 Definitions.

Introduction

Federal Regulations Summary

Federal policy requires that a Metropolitan Planning Organization (MPO) shall be designated for each urbanized area with a population of more than 50,000 individuals; to carry out a continuing, cooperative, and comprehensive (3-C) performance-based multimodal transportation planning process.³

Proposed use of FHWA planning and research funds must be documented by the State DOTs and subrecipients (including MPO's) in a work program, or other document that describes the work to be accomplished, that is acceptable to the FHWA Division Administrator.⁴ A work program(s) for transportation planning activities must include a description of work to be accomplished and cost estimates by activity or task. In addition, each work program must include a summary that shows: Federal share by type of fund; Matching rate by type of fund; State and/or local matching share; and other State or local funds. Additional information on metropolitan planning area work programs is contained in 23 CFR part 420 and part 450.⁵

In accordance with 49 CFR 18.40, the State DOT shall monitor all activities performed by its staff or by subrecipients with FHWA planning and research funds to assure that the work is being managed and performed satisfactorily and that time schedules are being met. The State DOT must submit performance and expenditure reports, including a report from each subrecipient, that contain as a minimum: Comparison of actual performance with established goals; Progress in meeting schedules; Status of expenditures in a format compatible with the work program, including a comparison of budgeted (approved) amounts and actual costs incurred; Cost overruns or underruns; Approved work program revisions; and Other pertinent supporting data.⁶

Performance and expenditure reports shall be annual unless more frequent reporting is determined to be necessary by the FHWA Division Administrator. The FHWA may not require more frequent than quarterly reporting unless the criteria in 49 CFR 18.12 or 49 CFR 19.14 are met. Reports are due 90 days after the end of the reporting period for annual and final reports and no later than 30 days after the end of the reporting period for other reports.⁷

Suitable reports that document the results of activities performed with FHWA planning and research funds must be prepared by the State DOT or subrecipient and submitted for approval by the FHWA Division Administrator prior to publication. The FHWA Division Administrator may waive this requirement for prior approval. The FHWA's approval of reports constitutes acceptance of such reports as evidence of work performed but does not imply endorsement of a report's findings or

³ 23 U.S.C. 134 (d) Metropolitan Transportation Planning

⁴ 23 CFR § 420.111 (a) What are the documentation requirements for use of FHWA planning and research funds?

⁵ 23 CFR § 420.111 (b)

⁶ 23 CFR § 420.117 (a) (b) What are the program monitoring and reporting requirements?

⁷ 23 CFR § 420.117 (c)

recommendations. Reports prepared for FHWA-funded work must include appropriate credit references and disclaimer statements.⁸

The nondiscrimination provisions of 23 CFR parts 200 and 230 and 49 CFR part 21, with respect to Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, apply to all programs and activities of recipients, subrecipients, and contractors receiving FHWA planning and research funds whether or not those programs or activities are federally funded.⁹

History of Tri-Lakes MPO

The Tri-Lakes Metropolitan Planning Organization (TLMPO), which serves the Hot Springs Area Transportation Study (HSATS), was designated in the year 2003. It's Metropolitan Planning Area (MPA) is approximately 353 square miles, with a decennial population estimate of approximately 96,000 people in the 2020 census.¹⁰

PLANNING PARTNERS

Members of the public, local public agencies and other entities constitute some of the major TLMPO planning partners including but not limited to the following:

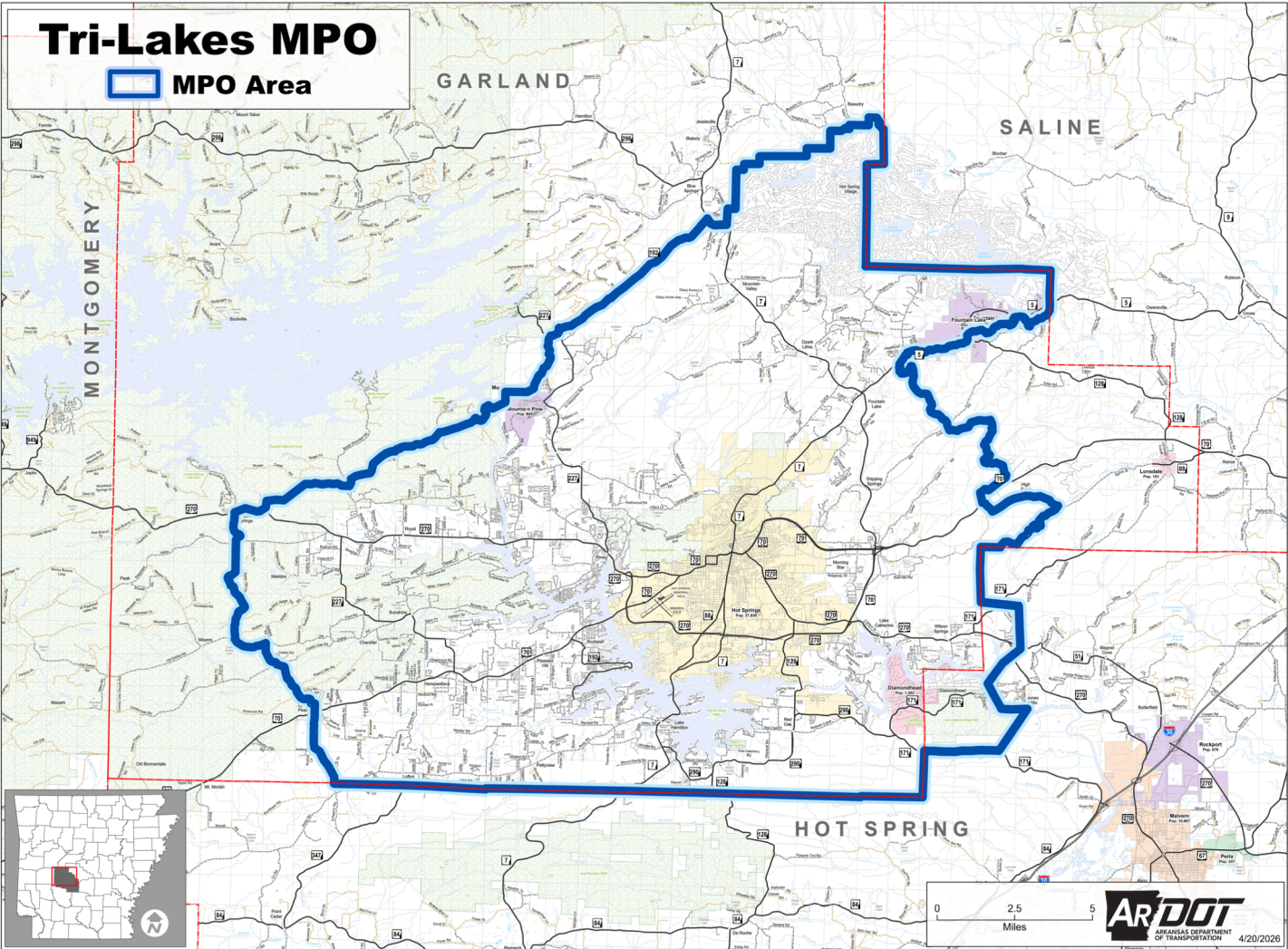
1. Garland County
2. Hot Spring County
3. City of Hot Springs
4. Hot Springs Village
5. City of Malvern
6. Town of Fountain Lake
7. City of Mountain Pine
8. Hot Springs Intracity Transit
9. Hot Springs Metro Partnership
10. Arkansas Department of Transportation
11. National Park Service
12. Federal Transit Administration
13. Federal Highway Administration

⁸ 23 CFR § 420.117 (e)

⁹ 23 CFR § 420.121 (h) What other requirements apply to the administration of FHWA planning and research funds?

¹⁰ <https://www.planning.dot.gov/mpo/>

MPA MAP



Technical Advisory Committee (TAC) - May 2026 - Photo by Emmily Tiampati

2026 SFY UPWP Accomplishments

The following sections highlight some of the major 2026 SFY UPWP accomplishments.

A. Program Support & Administration

Quarter 1: Jul, Aug, Sep, 2025

1. Updated progress report for the months of July, August, and September.
2. Completed timesheets for the month of July, August, and September.
3. Prepared agendas, minutes, and general meeting materials for the both the Technical Advisory Committee and Policy Board meetings in August and September.
4. Submitted multiple advertisements for a public hearing and public meetings to finalize key documents, such as the MTP.
5. Updated website with minutes, agendas, graphics and maps.
6. Published various changes to the website, including the final 2050 MTP adopted in September.
7. Created and submitted quarterly grant reimbursements to ARDOT.
8. Financial reconciling of accounts, expenditures, revenues, etc.
9. Correspondence with committee members, regional stakeholders, federal and state partners, as well as local citizens.

Quarter 2: Oct, Nov, Dec, 2025

1. Updated progress report for the months of October, November, and December.
2. Completed timesheets for the month of October, November, and December.
3. Prepared agendas, minutes, and general meeting materials for the both the Technical Advisory Committee and Policy Board meetings for first meetings of 2026.
4. Updated website with minutes, agendas, graphics and maps.
5. Published various changes to the website, including the final 2050 MTP adopted in September.
6. Published the Annual Listing of Obligated Projects (ALOP) to the website.
7. Correspondence with committee members, regional stakeholders, federal and state partners, as well as local citizens.

Quarter 3: Jan, Feb, Mar, 2026

1. Completed timesheets for the month of January, February, and March.
2. Prepared agenda, minutes, and general meeting materials for Policy Board meeting for first meeting of 2026.
3. Correspondence with committee members, regional stakeholders, federal and state partners.
4. Attended statewide virtual MPO Coordinator meeting.
5. Attended statewide in-person MPO Coordinator meeting with ARDOT.

Quarter 4: Apr, May, Jun, 2026

1. Emmily Tiampati got hired on April 1st as the new/returning MPO Coordinator.
2. Reviewed, commented, and revised the TLMPO Bylaws, and WCAPDD AOU drafts.
3. Received, and shared WCAPDD SFY 2025 Audit report with the PB.
4. Drafted, reviewed, and disseminated various information for TAC and PB agenda packets.
5. Coordinated with the Sentinel newspaper to publish TAC and PB meetings & key agenda items.
6. Prepared for and held TAC and PB meetings in May.
7. Drafted, reviewed, and presented various PB resolution(s) for signing.
8. Drafted, reviewed, disseminated, and posted draft TAC and PB minutes.
9. Reviewed existing TLMPO items, e.g. UPWP, MTP, TIP, PPP, Calendar, Bylaws, contact lists, archives, etc.
10. Reviewed and updated TLMPO contact lists as needed.
11. Drafted, reviewed, disseminated, publicized, presented, and adopted the SFY 2027 UPWP.
12. Coordinated with CHS, WCAPDD, ARDOT, FHWA, FTA, and others on various TLMPO related items.
13. Attended monthly CHS Complete Streets meetings.
14. Attended and participated in various WCAPDD staff meetings and discussions.
15. Drafted quarterly TLMPO report for the WCAPDD board agenda packet and attended the meeting.
16. Drafted and disseminated 2027 calendar TLMPO TAC and PB meeting dates.
17. Updated various info on the TLMPO webpage periodically.
18. Coordinated with UALR and WCAPDD in regard to TLMPO webpage design updates.
19. Received, and perused through ARDOT MPO Manual.
20. Attended AR MPO's association meeting virtually.

B. General Development & Comprehensive Planning

Quarter 1: Jul, Aug, Sep, 2025

1. Revised crash data for the Tri-Lakes MPO area for finalization of the MTP.
2. Revised traffic count data for the Tri-Lakes MPO area for finalization of the MTP.
3. Analyzed census data and various reports for the 2050 MTP.
4. Created maps, charts, and graphics for upcoming 2050 MTP.

Quarter 2: Oct, Nov, Dec, 2025

1. Revised crash data for the Tri-Lakes MPO area for upcoming safety performance measures in 2026.
2. Revised traffic count data for the Tri-Lakes MPO area in prep for a Traffic Trends Document coming in 2026.
3. Designed Annual Listing of Obligated Projects (ALOP).
4. Began design on new safety map for data up until December of 2024.

Quarter 3: Jan, Feb, Mar, 2026

1. Reviewed and updated safety performance measures for 2026

Quarter 4: Apr, May, Jun, 2026

1. None this quarter.

C. Long-Range Transportation Planning

Quarter 1: Jul, Aug, Sep, 2025

1. Continued the development of the 2050 MTP.
2. Held various public hearings, presentations, and meetings for the 2050 MTP.
3. Completed the text re-write of the MTP.
4. Completed the document package for the MTP.
5. Finalized the MTP and submitted to various state and federal partners.

Quarter 2: Oct, Nov, Dec, 2025

1. Continued to monitor and log progress on MTP Development projects.
2. Submitted the finalized MTP to various state and federal partners.
3. Began a project matrix to give performance updates on progress made for next MTP development cycle.

Quarter 3: Jan, Feb, Mar, 2026

1. Continued to monitor MTP Development projects

Quarter 4: Apr, May, Jun, 2026

1. Requested and received an updated TLMPA map from ARDOT.
2. Met with HSV and coordinated with Garland County and ARDOT in regard to HSV projects requests.
3. Reviewed HSV and ARDOT letters, in relation to the 2050 MTP and FFY 2025-2028 TIP.
4. Reviewed 2050 MTP periodically.

D. Short-Range Transportation Planning

Quarter 1: Jul, Aug, Sep, 2025

1. Reviewed potential new grant opportunities for bridge, and trail projects.
2. Submitted various grant applications for trail projects in the area.
3. Revised trail plans for the next year.
4. Reviewed bicycle pedestrian master plan ideas and concepts.
5. Reviewed Master Street Plans, ideas, and conceptual.

Quarter 2: Oct, Nov, Dec, 2025

1. Reviewed potential new grant opportunities for bridge, and trail projects.
2. Submitted various grant applications for trail projects in the area.
3. Revised trail plans for the next year.
4. Reviewed Southwest Trail plans currently.
5. Reviewed bicycle pedestrian master plan ideas and concepts.
6. Reviewed Master Street Plans, ideas, and conceptual.

Quarter 3: Jan, Feb, Mar, 2026

1. Reviewed potential new grant opportunities for bridge and trail projects.
2. Reviewed Southwest Trail plans currently.
3. Reviewed Master Street Plans, ideas, and conceptual.

Quarter 4: Apr, May, Jun, 2026

1. Assisted CHS to respond to MPO related bicycle friendly community grant application questions.
2. Reviewed, and registered for various transportation related newsletters, webinars & websites.
3. Attended various transportation related webinars.
4. Received, reviewed, summarized and shared SS4A NOFO with TAC & PB members.
5. Attended FHWA/ARDOT/MPO safety meeting.

E. Transportation Improvement Program (TIP)

Quarter 1: Jul, Aug, Sep, 2025

1. Reviewed old/past projects for consistency.
2. Analyze TIP/STIP projects for Pavement Preservation in our area.
3. Analyzed TIP/STIP for Tail projects in our area.
4. Began project list for the next TIP/STIP cycle.
5. Submitted projects to be included in the next TIP/STIP cycle.
6. Corresponded with ARDOT regarding next round of TIP/STIP project.
7. Reviewed quarterly lettings by ARDOT in the area/region.

Quarter 2: Oct, Nov, Dec, 2025

1. Completed a TIP Admin Modification for Hot Springs Intracity Transit.
2. Finalized and completed the Annual Listing of Obligated Projects.
3. Reviewed old/past projects for consistency.
4. Analyze TIP/STIP projects for Pavement Preservation in our area.
5. Analyzed TIP/STIP for Tail projects in our area.
6. Began project list for the next TIP/STIP cycle.
7. UPWP Fiscal Year (FY) 2026 Progress Report.
8. Submitted projects to be included in the next TIP/STIP cycle.
9. Corresponded with ARDOT regarding next round of TIP/STIP projects.
10. Reviewed quarterly lettings by ARDOT in the area/region.

Quarter 3: Jan, Feb, Mar, 2026

1. Completed TIP Amendment and submitted to ARDOT.

Quarter 4: Apr, May, Jun, 2026

1. Coordinated with HSIT and ARDOT to revise the FFY 2025-2028 TIP in regard to FFY 2024 HSIT01 & HSIT02.
2. Reviewed FTA HSIT lapsing funds letter, drafted and coordinated with HSIT and ARDOT to revise the TIP in regard to FFY 2023, 2024, 2025 HSIT04.
3. Received and coordinated with HSIT and ARDOT in regard to FFY 2026 apportionments.
4. Drafted, coordinated, disseminated, and publicized the FFY 2027 - 2030 TIP draft.
5. Reviewed R.E. Construction/Letting projects list against the TIP.
6. Received, reviewed, coordinated, and responded to various project inquiries.
7. Attended Eco-Interactive TIP meeting request.
8. Met with ARDOT virtually in regard to various TLMPO TIP related info requests.

2026 SFY UPWP Financial Summary

Financial Summary Estimates - 2026 SFY UPWP (Revised)							
Activity Line Items (ALI)		ALI %	Federal Share (FHWA/FTA) (80%)	Local Match (20%)	Budgeted Total	Expended Total	Carryover Total
1	Program Support & Administration	25%	\$35,646.75	\$8,911.69	\$44,558.44	\$66,851.88	-\$22,293.44
2	General Development & Comprehensive Planning	15%	\$21,388.05	\$5,347.01	\$26,735.06	\$21,502.72	\$5,232.34
3	Long-Range Planning	25%	\$35,646.75	\$8,911.69	\$44,558.44	\$24,297.09	\$20,261.35
4	Short-Range Planning	10%	\$14,258.70	\$3,564.68	\$17,823.38	\$9,137.30	\$8,686.08
5	Transportation Improvement Program (TIP)	25%	\$35,646.75	\$8,911.69	\$44,558.44	\$16,706.41	\$27,852.03
Total		100%	\$142,587.00	\$35,646.75	\$178,233.75	\$138,495.40	\$39,738.35